



SITE INDUCTION

PROJECT : OFFICE ADDITIONS & RENOVATIONS FOR QUAKER OATS AUSTRALIA
12 Carolyn Way Forrestfield

PERSON PERFORMING INDUCTION: _____

NAME: _____ DATE: ____/____/18

CONTRACTOR'S COMPANY NAME : _____

TRADE: _____ OH&S White Card No: _____

1.0 All electrical items must be tagged. The current electrical tag colour is _____

2.0 There is strictly no pedestrian access outside of the immediate building works. True OR False

3.0 What are the 3 minimum types of P.P.E required for this site?

1 _____

2 _____

3 _____

4.0 All injuries and incidents must be reported to JA Construction representative. True OR False

5.0 Any work over 2m high requires edge protection, scaffold or harness. True OR False

6.0 All ladders must be secured at the top before use. True OR False

- 7.0 Smoking is not permitted inside Construction site? True OR False
 - 7.1 Smoking is permitted in designated area. True OR False
 - 8.0 Electrical extension leads must not be joined together. True OR False
 - 9.0 All electrical leads must be elevated off the ground where applicable? True OR False
 - 10.0 You are required to sign the attendance record daily – True OR False
 - 11.0 Under no circumstance are you permitted inside existing Building – True OR False
 - 12.0 Do you understand the procedure of reporting potential hazards onsite? Yes OR No
 - 13.0 Are you aware of the Site Safety Management Plan and its purpose? Yes OR No
 - 14.0 Will you require the following high risk work permits on this site?
 - 14.1 Hot Works? Yes OR No
 - 14.2 Confined Space? Yes OR No
 - 14.3 Work at Height? Yes OR No
 - 14.4 Working with Pressurized system? Yes OR No
 - 14.5 Excavation? Yes OR No
 - 14.5 Working with High Voltage? Yes OR No
 - 15.0 Will any high risk licenses be needed to perform your task on site? Yes or No
 - 15.1 If yes you will need to present all tickets and licenses required to site supervisor.
- Ticket / License Type _____ Number _____

Non Compliance will result in the Contractor or Employee being removed from site.

This site will show zero tolerance to unsafe behavior.

The Attendance book is located _____

The Muster Point is located at the _____

The First Aid Kit is located in _____

The Site First Aid officer is _____

The Fire Warden on this site is _____

The Fire Extinguisher is located in the _____

The OH&S officer on this site is _____

J.S.A AND J.H.A MUST BE SIGNED BY THE JA CONSTRUCTIONS REPRESENTATIVE AND YOURSELF BEFORE ANY WORK CAN COMMENCE.

CONTRACTOR SIGNATURE _____

JA CONSTRUCTION REPRESENTATIVE SIGNATURE _____

CLEAN SITE = SAFE SITE